

# GUIDELINES for VACATING TENANTS

## IMPORTANT INFORMATION – PLEASE READ

Please be advised that, after notice of termination is given, the caretaker will begin to show your suite to prospective tenants. The Residential Tenancies Act provides for the landlord to have access, within reasonable hours, without notice.

### **54(1) Landlord's right to enter rental unit**

*A landlord shall not enter a rental unit occupied by a tenant under a tenancy agreement except where*

*(c) the landlord shows the rental unit to a prospective tenant after notice of termination is given under this Act but before the tenant has vacated the unit;*

This is also a reminder of some of your responsibilities with regards to vacating your suite. Please note that you are responsible for leaving your suite clean and removing all garbage, refuse and unwanted items when you move out. Charges will apply if you leave items in your suite. You are responsible for the cost of repairing any damage caused.

**It is your responsibility to contact your caretaker prior to your move-out date to arrange a time when your suite can be inspected, a move-out form completed and your keys returned.** If you fail to arrange for this inspection, a move-out report may be done in your absence and a delay in returning your security deposit could result. Security deposits (less any deductions) shall be returned within 14 days after the date of termination of the tenancy.