

CLEANING GUIDELINES

WINDOWS & PATIO DOORS:

Glass, frames & sills to be cleaned inside & out

KITCHEN:

Clean vent above stove

Clean stove

Pull out, wash & clean behind, underneath & outside

Remove & clean elements, rings & pans – remove all tin foil

Clean oven & all racks – remove burned-on grease

Clean stove drawer

Clean range hood, remove & wash filter

Clean fridge

Pull out, wash & clean behind, underneath & outside

Defrost – DO NOT use sharp objects to scrape off the ice

Clean complete inside

Clean cupboards & drawers inside & out – remove all shelf paper

Clean counters & sink

BATHROOM:

Clean sink, toilet, bathtub, cabinets & mirrors

Clean vent

WALLS:

Wash all walls

Remove all picture hangers, nails, screws, etc...

Wash baseboards & clean top of heaters

FLOORS:

Wash all floors

CARPETS:

Carpets must be STEAM CLEANED by a professional company

LIGHT FIXTURES:

Must be cleaned inside & out

Burned-out light bulbs must be replaced

BLINDS & WINDOW COVERINGS:

Must be washed & cleaned

PATIOS, DECKS, BALCONIES:

Must be washed & cleaned

STORAGE LOCKERS:

Must be cleaned, emptied & lock must be removed

BULK ITEMS, GARBAGE

All furniture, garbage & unwanted items MUST be removed